



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Table of Contents:

	Page
01. Tentative Agenda	2
02. Facility Map	5
03. Registrations	6
04. Conference Remittal Form	3
05. Credentials	7
06. Child Protection Policy	8
07. Permission Forms	9,10
08. Junior Merit Award	12,13
09. Outstanding Junior of the Year Award	14
10. Competition Rules	15
11. Dress code	16
12. Code of Ethics	17,18
13. Souvenir Booklet Ad	19
14. Resolution Form	11



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Tentative Agenda

Thursday - June 23, 2016

12:00 Noon	Conference Registration opens
12:30 P.M.	Junior Initiations
2:00 P.M.	Casual Mixer, Meet and Greet, Scavenger Hunt
3:00 P.M.	Central States District Junior Officers Meeting
4:00 P.M.	Committee Meetings
6:00 P.M.	Dinner
7:30 P.M.	Joint Prayer Service
8:30 P.M.	Talent Show

Friday - June 24, 2016

7:00 A.M.	Mass
7:30 A.M.	Breakfast
8:30 A.M.	Joint Business Session
10:00 A.M.	Individual Business Sessions
11:30 A.M.	Nomination of Officer
12:00 Noon	Lunch
1:30 P.M.	Competitions
	Quiz Bowl Poetry
	Spelling Bee Speech
	Poster Debate
4:00 P.M.	Candidates Forum
7:00 P.M.	Awards Banquet
8:00 P.M.	Dance

Saturday - June 25, 2016

7:00 A.M.	Breakfast/Voting
8:30 A.M.	Individual Business Sessions
12:00 Noon	Joint Closing Session
1:00 P.M.	Lunch
2:30 P.M.	Central States Junior District Officers Board Meeting
4:00 P.M.	Conference Mass



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Conference Remittal Form

Branch/Court Name _____ Number _____

Commander/Counselor _____

Assistant Commander/Counselor _____

Conference Attendee	Number	Cost	TOTAL COST
Jr. Grand Knight/Lady		X \$150.00	
Jr. Dep. Grand Knight/ Vice Grand Lady		X \$150.00	
Delegate (s)		X \$150.00	
Alternate Delegate(s)		X \$150.00	
Member(s)		X \$150.00	
Commander/Counselor		X \$150.00	
Asst. Commander(s)/ Asst. Counselor		X \$150.00	
Chaperone(s)		X \$150.00	
Senior Member(s)		X \$150.00	
Total Registered		Total Registration Fees \$	
Souvenir Booklet Ads		Souvenir Booklet Ads Costs \$	
Donations		Total Donations \$	
Unit Check Number		Unit Check Amount	
		Total Amount Enclosed	

Please send this form and a copy of Souvenir Booklet Ad Cover sheet with payment to

Knight James E. Callaghan III
C.S.D. Financial Secretary
PO Box 3242
Brentwood, TN 37024



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

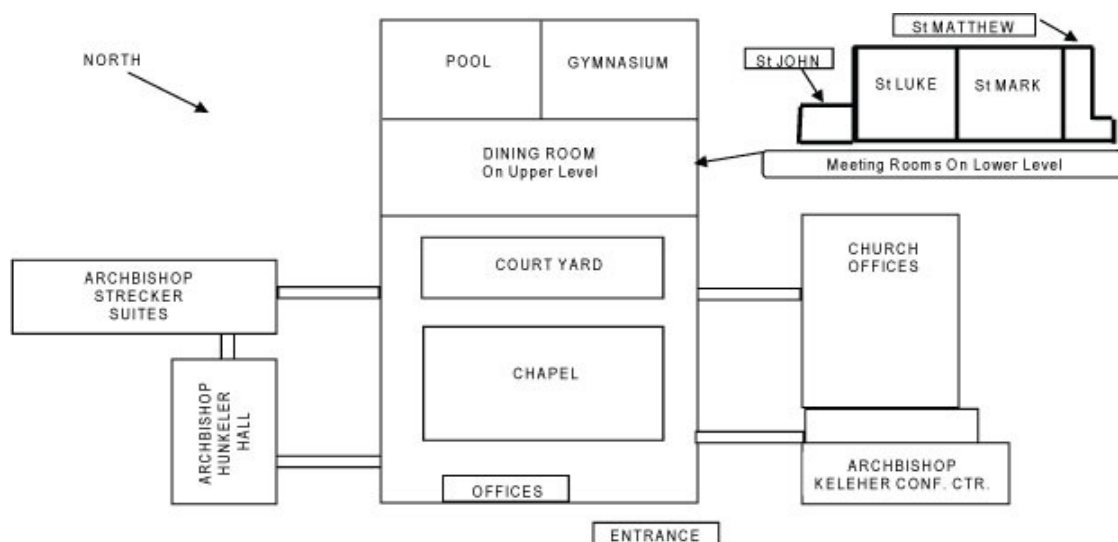
Facilities

Savior Pastoral Center, 12601 Parallel Parkway, Kansas City, Kansas

All the Facilities & Services needed for successful gatherings, meetings, retreats, seminars and conventions are at Savior:

- Choice of up to twelve meeting spaces to accommodate 20 to 400 participants.
- A/V equipment to support a variety of presentations.
- Business services including photocopying, wireless and high-speed Internet access.
- Overnight guest rooms with private bath and access to kitchenette and lounge, to accommodate up to 85 people.
- For recreational activities Savior also offers a full size gymnasium. **Pool is not open for conference use.**

The following floor plan shows the relative location of all the facilities at Savior Pastoral Center:



(Not to scale)



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Conference Registration

This form **MUST** be filled out by **All Participants** and sent with Conference packet to District Director and District Directress.

PLEASE PRINT CLEARLY

Court/Council	
Name	
Age	
Date of Birth	
E-mail Address	

Please Check All That Apply

<input type="checkbox"/>	Junior Daughter	<input type="checkbox"/>	Counselor	<input type="checkbox"/>	Senior Lady
<input type="checkbox"/>	Junior Knight	<input type="checkbox"/>	Commander	<input type="checkbox"/>	Senior Knight
<input type="checkbox"/>	District Junior Officer	<input type="checkbox"/>	District Senior Officer	<input type="checkbox"/>	Chaperone
<input type="checkbox"/>	National Junior Officer	<input type="checkbox"/>	National Senior Officer	<input type="checkbox"/>	Visitor
<input type="checkbox"/>	Initiation Candidate Junior Daughters	<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>	Initiation Candidate Junior Knights	<input type="checkbox"/>		<input type="checkbox"/>	

Committee Selection

(Designate 1st, 2nd & 3rd choice)

<input type="checkbox"/>	Time and Place (Joint)	<input type="checkbox"/>	Mistress at Arms	<input type="checkbox"/>	Highlights and Evaluations
<input type="checkbox"/>	Election	<input type="checkbox"/>	Program (Joint)	<input type="checkbox"/>	By Laws/Constitution
<input type="checkbox"/>	Nomination	<input type="checkbox"/>	Resolutions	<input type="checkbox"/>	Conference Theme (Joint)
<input type="checkbox"/>	Standing Rules	<input type="checkbox"/>	Credentials	<input type="checkbox"/>	Sickle Cell (Joint)

Please Check All That Apply

<input type="checkbox"/>	Speech	<input type="checkbox"/>	Spelling Bee
<input type="checkbox"/>	Talent Show	<input type="checkbox"/>	Poster
<input type="checkbox"/>	Quiz Bowl	<input type="checkbox"/>	Debate
<input type="checkbox"/>	Poetry	<input type="checkbox"/>	

Conference Tee Shirt

Child Small	Child Medium	Small	Medium	Large	X Large	XX Large

Please make Two copies: 1 (one) copy included in conference registration packet to District Director/District Directress and; 1 (one) copy for your Branch/Court records.



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Junior Credentials

Please complete all Branch/Court/Location Information

This is to certify that as of (Month/Date) _____, 2016 (Branch/Court Name) _____ (Branch/Court Number) #_____ of (City/State) _____, _____ has on its membership roll (Total number of Members) _____ members and is entitled to a delegation of (Number) _____ delegates at the Jr. CSD Conference.

Complete Name

Junior Grand Knight/Grand Lady	
Junior Deputy Grand Knight/Vice Grad Lady	
Delegate 1	
Delegate 2	
Delegate 3	
Alternate Delegate 1	
Alternate Delegate 2	
Alternate Delegate 3	
Junior Central States District Officer	
Total Number of Delegates	

Please make Three copies: 1 (one) copy presented at credentials table; 1 (one) copy included in conference registration packet to District Director/District Directress and; 1 (one) copy for your Branch/Court records.

(SEAL)

Junior Grand Knight/Lady Signature



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Commander/Counselor Signature

Junior Financial Secretary Signature

Child Protection Policy Certificate

COMMANDER/COUNSELOR/CHAPERONE/VOLUNTEER	
BRANCH/COURT NAME	UNIT No.

KPC Child Protection Policy

I understand that any action inconsistent with KPC policies, or my failure to take action mandated by the policies and programs may result in disciplinary action, up to and including the termination of my voluntary service.

By signing this form, I declare that I have attended the Virtus "Protecting God's Children" Training, and understand and agree to comply with its teachings and follow all policies in effect for the Knights of Peter Claver, Inc.

Printed Name of Chaperone

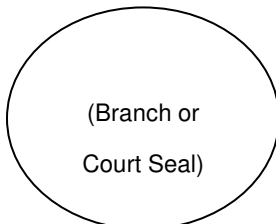
Signature

Date

Contact Phone Number

****TO BE COMPLETED BY THE COMMANDER/COUNSELOR
AND GRAND KNIGHT/LADY****

I certify that the above individual has completed arch/diocesan child protection training and background checks in compliance with the National KPC Child Protection Policy.



(Branch or
Court Seal)

Signature of Commander/Counselor

Signature of Grand Knight/Lady



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Please send with Conference Registration Packet to District Director or District Directress and retain a copy

Candidate Permission Form

If you are seeking a Jr. District Office, please complete this form and return it to the Central States District Director or Central States District Directress before **June 15, 2016**. This form will be given to the Election Committee. Since Juniors seeking office are minors, parental permission is required for a Junior to run for an office. All candidates aspiring for a Jr. Central States District position must have this permission slip on file with the Election Committee. Nominations will be taken from the floor at the conference.

Name _____ Branch/Court Name/Number _____

Address _____ Contact Phone # _____

City _____ State _____ Zip Code _____

Age _____ Date of Birth _____ Number of Years in Junior Division _____

THIS IS TO CERTIFY THAT THE ABOVE CANDIDATE IS IN FINANCIAL STANDING WITH MY BRANCH/COURT

Jr. Grand Knight/Lady Signature

Commander/Counselor Signature

Date

Date

This is to certify that I give my son/daughter permission to run for a Jr. Central States District Office in the Junior Division of the Knights of Peter Claver/ Ladies Auxiliary. I understand that if elected, my son/daughter will have additional responsibilities beyond his/her local branch/court including attendance at various district functions and Jr. initiations, as well as some minor financial commitments.

Parent Printed Name

Parent Signature

Date



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Please send a copy with your Conference Registration Packet and send to District Director or District Directress
Travel Release and Medical/Insurance Form

Please send copy with Conference Registration Packet and retain a copy

I, _____, a member of the Junior Division of _____ Parish
(PRINT NAME OF JUNIOR)
belonging to Junior Division # _____ am requesting permission to travel with my prospective Junior Division.

I, along with my parent(s)/guardian(s) understand that the Commander/Counselor, Assistants, and Chaperones have the right to take necessary actions on my behalf to ensure protection of the entire Junior Group, for which I represent. I understand that the Knights of Peter Claver-Ladies Auxiliary, Commander, Counselor, Assistant(s), and Chaperones will not be held responsible or liable for any accident(s) that may occur. In the event that an emergency medical treatment or surgery in any duly licensed hospital by a qualified physician or hospital staff member, should the need arise.

PARENT/GUARDIAN

JUNIOR DIVISION MEMBER

AREA CODE/HOME PHONE

AREA CODE/WORK PHONE

MY CHILD WILL NEED THE FOLLOWING MEDICATION(S) ON THIS TRIP:

(PLEASE NOTE PRESCRIPTION AS WELL AS OVER-THE-COUNTER MEDICATIONS; PLEASE GIVE THESE MEDICATIONS TO THE JUNIOR COUNSELOR/COMMANDER DO NOT LEAVE IN THE CHILD'S POSSESSION).

MEDICATION(S) INCLUDE DOSAGE AND TIME TO BE GIVEN: (Please note last dose given)

Medication Name	Dosage (Amount to be given)	Times to be taken/last dose given

Current Physicians Name

Area Code/Phone Number

Medical Insurance Name/Policy #

Name of Company in charge of policy

Current/Past Medical History:

Diagnosed Allergies: _____

Please list any current illnesses and date of onset: _____

Please list any past major illnesses or surgeries: _____

NOTARY SEAL

Completed on the ___ Day ___ Month ___ Year
_____ County and Witnessed by



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

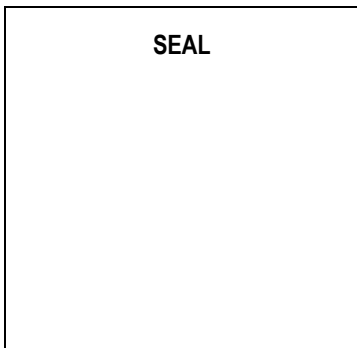
"God Sends Us Forth to Love and Serve One Another"

Junior Division Resolution

Resolutions submitted to the Junior Central States District Conference are to be typed or printed and bear the Court's Seal. Please delineate article(s), section(s) and the page number(s) of each resolution. Return them to the Central States District Director/ Directress **by June 3, 2016.**

WHEREAS _____

BE IT RESOLVED _____



Jr. Grand Knight/Jr. Grand Lady

Junior Financial Secretary

Jr. Branch/Court Name

Jr. Branch/Court Number

Jr. Knight Commander/Jr. Daughter Counselor



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Junior Merit Program

Greetings Counselors and Commanders, in continuance of the Junior Merit Program, at the upcoming Junior Conference in Kansas City, Kansas with your cooperation, we will maintain this course. A Junior can qualify in a category, by meeting at least one of the guidelines.

The five (5) categories are:

01. **Spiritual:** The juniors would have experienced spirituality by
 - a) Altar service
 - b) Religious education classes
 - c) Search program
 - d) Music ministry

02. **Physical:** Participation in team or individual sports sponsored by
 - e) School
 - f) Neighborhood
 - g) Church

03. **Social:** Social behavior means
 - h) Manners
 - i) Appropriate behavior in turn-out situations
 - j) Ministry of greeters or ushers at your church

04. **Civic/Cultural:**
 - a) Participates in African American Sunday
 - b) Awareness of the role of religious African Americans and their role in the church.



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

c) Belong to an organization which promotes positive behavior

05. Educational: This award is reserved for a junior with an "A" average or outstanding academic achievements.

Junior Merit Award Form

(Junior **MUST** be financial)

Category of Award	
Name of Applicant	
Name of Commander/Counselor	
Address of Commander/Counselor	
City, State and Zip Code	
Contact Number of Commander/Counselor	
E-mail address of Commander/Counselor	
Signature/Date of Commander/Counselor	
Name/Number Branch/Court	

Please do not send any documentation/proof of Merit. Please keep for your Branch/Court Records.

Please complete and send a **copy**, before **June 3, 2016** to your Central State District Director/District Directress:



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Knight Leslie L. Farr II
Central States District Director
1327 Harting Dr.
Florissant, MO 63031

Lady Ramonda Doakes
Central States District Directress
P.O. Box 270221
Kansas City, MO 64127

Please send with conference registration packet to District Director or District Directress

Please choose Only ONE Junior from your Branch or Court

Outstanding Junior Knight/Daughter of the Year

Please type or print

- Verification of paid dues by Commander/Counselor, Jr. Financial Secretary or Treasurer
- Membership in Junior Division for at least (1) one year
- Regular Meeting and Turnout Attendance

Name _____ Branch/Court Name and Number _____

Juniors Address _____ City, State and Zip _____

Commander/Counselor Name _____

Age Groups: 7-10 yrs. _____ 11-14 yrs. _____ 15-18 yrs. _____

01. National, Local or District contributions to the Knights of Peter Claver, Inc. & Ladies Auxiliary

02. Contributions and service to the Roman Catholic Church and Parish

03. Contributions and service to the Community



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

- Commander and Counselors, please write a brief statement on back of form in support of your Junior's application for this award.

Commander/Counselor Signature _____ Date _____

Competition Rules

Talent Show Rules

- Time limit three (3) minutes from start to finish
 - Participants MUST be registered Juniors
 - Each act must provide their own props/music
 - No hazardous or dangerous materials may be used
 - No lip syncing
 - Check in 30 minutes before beginning of talent show
 - Attire must be modest
 - Performances cannot be vulgar or provocative
 - Label CD's and tapes
- Performances will be judged on originality, style, appearance and quality. The Categories include: Singing, Dance, Instrumental and Drama

Spelling Bee Rules

- A Branch or Court may have 4 participants in each age group
- Age Groups include:
 - Age 7-8
 - Age 9-10
 - Age 11-12
- Additional rules and word list have been sent to your Commander/Counselor

Poetry/Poster/Speech Rules

- Must be the original work of the Junior Knight or Junior Daughter
- Must be inspired by the Conference Theme
- Speeches are no longer than 2 minutes

Quiz Bowl Rules

- A Team may consist of 5 members and a Coach
- The 5 members may be Jr. Knights and or Jr. Daughters



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

- The coach may be a Junior or Senior KPC member
- Each round is no more than 10 minutes between two teams
- 1st Place, 2nd Place and 3rd Place winners may compete at the National Junior Convention
- Study guide has been sent to your Commander/Counselor

Debate

- Only one 4-member team per Branch/Court. Rules have been provided to your Commander/Counselor

All Junior Knights and Junior Daughters are encouraged to participate in as many events as they can. Make your conference a memorable and enjoyable one, by participating.

Dress Code

Junior Knights/Junior Daughters

Thursday

**Casual Attire-Conference t-shirts can be worn
No shorts or cut-offs
Jeans, tennis shoes, sneakers and sandals are acceptable**

Friday

**Business Attire for Business Sessions
Banquet- Dressy Attire – nothing provocative. Dress appropriately
Suits, Sport jackets, slacks, shirt and tie
Dance- Casual Attire**

Saturday Morning

Business Attire for Business Session

Saturday Mass Regalia

**Black Suit
White Dress Shirt and tie
Dress Shoes**

White Dress



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

White gloves
Flesh tone hose/white socks
White Shoes
Kufi or Mantia

Code of Ethics

All Juniors, Commanders, Counselors, and chaperones must be registered.

Juniors, Commanders, Counselors and chaperones must wear conference name badges.

All Juniors are expected to attend all Conference functions. All curfews must be followed. Security will be monitoring the hall and other areas of the hotel. Chaperones are to have room checks and are responsible for all Juniors assigned to them.

Chaperones must accompany juniors at all times. The Branch/Court should provide adequate chaperones for the entire conference. There should be (1) chaperone per (3) juniors.

Example:

1 – 3	Juniors will require (1) chaperone
4 – 6	Juniors will require (2) chaperones
7 – 9	Juniors will require (3) chaperones

Each Branch/Court is allowed to send a delegation of (4) representatives. Jr. Grand Knight/Jr. Grand Lady and (3) elected delegates. Jr. Deputy Grand Knight/Jr. Vice Grand Lady and alternate delegates should be indicated on Credentials and Registration Forms in the event your elected representatives are unable to attend the Conference. Delegates must be listed on the Credential Form and Registration Form.

Juniors are not allowed to leave the premises, unless accompanied by a chaperone (KPC Sr. Division member) or parent.



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Alcohol, cigarettes, marijuana, or other illegal drugs are not permitted at the Conference. If a Junior is caught in or around the usage of these drugs, their parents will be notified and appropriate action will be taken.

Special permission will be granted for Juniors taking special medication and this should be noted on the "Travel/Medical Release Form."

Courtesy and politeness will prevail at all times in meetings and workshops.

There should be no running, yelling, or playing in the lobby, halls, between floors and elevators. Respect for other guests must be given. Juniors should have a low, respective voice and tone at all times (no loud talking or outburst).

Code of Ethics

Boom boxes or large radios should be left at home because loud music is not allowed. Headphones will be allowed, but will not be responsibility of the conference facility or the Knights of Peter Claver, Inc. & Ladies Auxiliary.

Juniors caught damaging hotel property will have to pay any financial cost(s) assessed by the hotel.

The Code of Ethics (Rules & Regulations) will be binding on all Delegates, Chaperones, Commanders, Counselors and senior members attending the Conference.

My child agrees to abide by all rules and regulations as outlined in the Code of Ethics as stated above. I understand that KPC will not be held liable if my child fails to cooperate with said regulations and that any infractions of the rules may result in immediate dismissal from the 2014 Central States District Jr. Conference. I will be responsible for any cost or other requirements for immediate transportation home.

Signature of parent _____ Date _____

As a member of The Knights of Peter Claver, Junior Knights/Junior Daughters, I understand and agree to the KPC Code of Ethics. I also understand and agree that I will notify my parents/legal guardian at the time of any infractions requiring any dismissal from the conference, and that I will be sent home on my own and or parents'/guardians expense.



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

Signature of youth _____ Date _____

Please make Three copies: 1 (one) copy presented at credentials table; 1 (one) copy included in conference registration packet to District Director/District Directress and; 1 (one) copy for your Branch/Court records.

SOUVENIR AD BOOKLET

FULL PAGE AD	\$100.00
½ PAGE AD	50.00
¼ PAGE AD	25.00
BUSINESS CARD AD	10.00
PATRON	5.00

All copies of the ads must be submitted type written. No PDF's, please. All photos must be in a j peg format. When submitting your ad, please attach the Conference Ad cover sheet (see below).

Acceptable payments will be Court /Branch/Council checks, Money Orders or Cashier's check made payable to: Central States District Conference Fund

Send copy of Cover Sheet, verification of payment and Ad Copy to:

Knight Leslie L. Farr II
Central States District Director
1327 Harting Dr.
Florissant, MO 63031
jkdcsd@gmail.com

Lady Ramonda Doakes
Central States District Directress
P.O. Box 270221
Kansas City, MO 64127
rdoakes@gmail.com



2016 Central States District Junior Conference

Knights of Peter Claver, Inc. & Ladies Auxiliary

June 23-25, 2016

"God Sends Us Forth to Love and Serve One Another"

2016 Central States District Junior Conference Ad Cover Sheet ADVERTISER

Name: _____ Full Page _____

Address: _____ Half Page _____

City, State, Zip _____ ¼ Page _____

Email: _____ Business Card _____ Patron _____